

INFO PACK

“Digital Illustrative Skills”

KA1 Youth Mobility - Training Course

2nd – 12th October 2017

Balatonmáriafürdő, Hungary



Erasmus+

Project Summary

- **Type:** Erasmus+ K1 Mobility of Youth Workers
- **Topic:** Digital Graphical Facilitation
- **Location:** Balatonmárfürdő, Hungary
- **Dates:** 2nd – 12th October 2017 (2nd and 12th are travel dates)
- **Countries:** Hungary, Romania, Slovakia, Lithuania, Macedonia, Poland, Italy and Estonia
- **Participants:** 3 pax from HU, RO, SK, LT and 4 pax from MK, PL, IT and EE
- **Target group:** youth workers
- **Working language:** English

Our goal is to organise a training course between **2nd – 12th October 2017** in **Balatonmárfürdő, Hungary** for **28 participants** of 8 NGOs **from 8 countries** on how to apply digital graphical facilitation techniques and methods in youth work activities.

To see what to expect check out our from the previous project: youtu.be/uNEDwSO-Tmo

Project Overview

This is an introductory course to graphical facilitation and is addressed to beginners and no prior knowledge in drawing and animation is required. We will guide participants through every step.

The Erasmus+ project "Digital Illustrative Skills" consists on using software and projection screens in performing the graphical facilitation. There are numerous advantages in using graphical facilitation digitally, among the most important one being: the reuse of the visual elements that compose the visual vocabulary, the ease of showing relations between the visual elements, the low cost compared to the materials of hard copy graphical facilitation, capacity to be promoted in the online/offline environment.

Objectives of the project are to develop practical skill and competence on how to apply digital graphical facilitation techniques and methods in youth work activities, increasing the capacity of organizing trainings, events and other youth activities using digital graphical facilitation methods and techniques.

Accommodation and Venue:

The host organization will provide and cover the accommodation and food.

The Training Courses will take place in **Balatonmáriafürdő** a village located on the southern shore of **Lake Balaton** in Somogy county, **Hungary**. Lake Balaton is a freshwater lake in western Hungary. It's a major holiday destination with beaches, volcanic hills, resort towns and high-rise hotels along its 197km shoreline. Local people call Lake Balaton, central Europe's largest fresh water lake, the Hungarian sea.

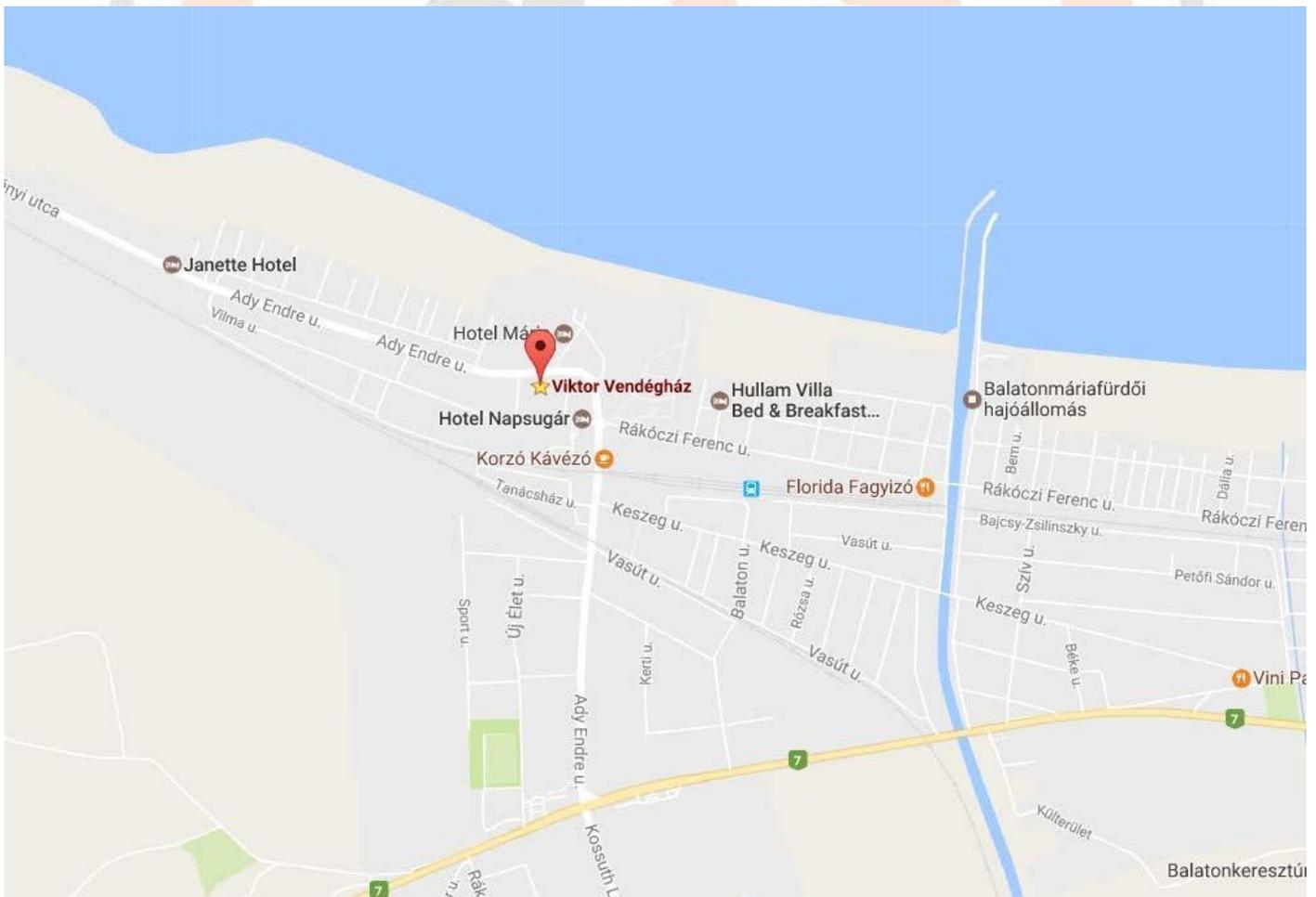
The project will be held at the **Viktor Guesthouse**. Accommodation will be arranged for **2-3 persons/room**, grouped by gender. Breakfast, lunch and dinner will be served at the same location every day. Each room has its own bathroom and modern furniture. There is a free Internet wireless connection available. There is also a very limited wireless internet in the public area, the speed might be very slow in comparison to your normal internet in your country. Please be prepared that you won't get a proper internet access for the whole program.

3D Preview of venue: www.3dpano.hu/Viktor_vendeghaz

Website of the venue: www.tengerdi.hu

3D Preview of the city: www.3dpano.hu/Balatonmaria-Balatonkeresztur

Note: on the 3D maps on the upper right corner u can select different locations of the venue and city to view.



Where to find it: <https://goo.gl/maps/pXvagWeI8uk>

How to Get There

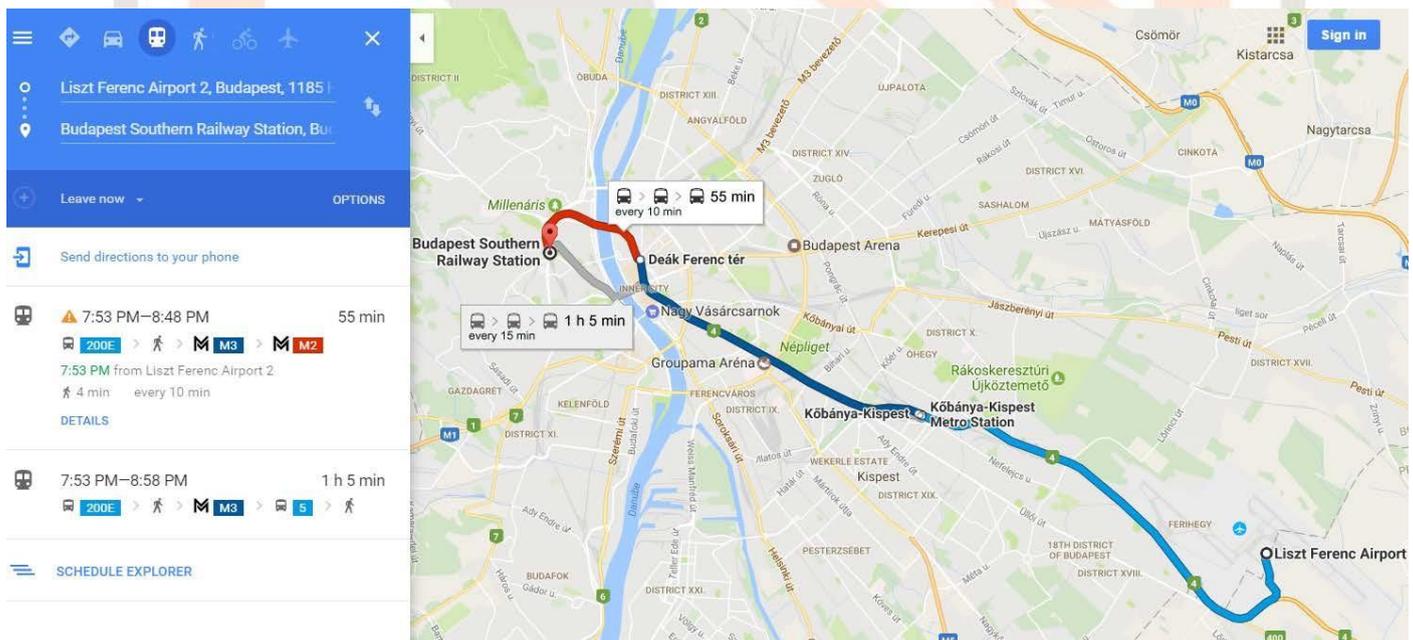
From Budapest International Airport you have to go to the train station **Budapest-Déli (Budapest Southern Railway Station)**. From the airport take the bus no. 200E to the end station then change to metro M3 and then change to metro M2 to the station Budapest-Déli. You will need two local public transport tickets (one for the bus and one for the two metro) the price of the ticket is 350HUF (1,10 Eur) and it takes about 55 minutes.

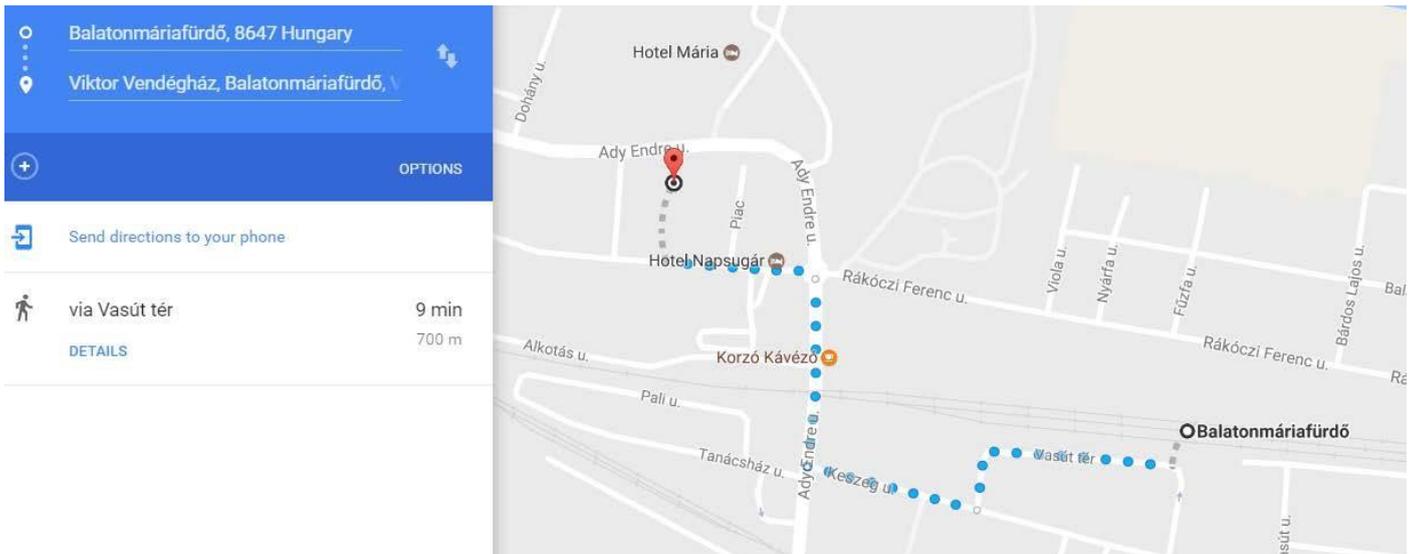
By train from Budapest-Déli: the trains are going daily every hour. You can check the schedule on www.mavcsoport.hu/en and write: From: **Budapest-Déli** and at to: **Balatonmárfürdő**. Ticket price: around 12 Euros and the journey takes about 3 hours.

Note: there are 3 main train stations in Budapest, you need to go to the Budapest-Déli (Budapest Southern Railway Station) to take the train to Balatonmárfürdő

To buy train tickets, we recommend buying online at <https://jegyvasarlas.mav-start.hu> in advance, you just need to create an account on the website, the website has also English translation. In this way, you to avoid long queues from the ticket offices in the station.

Map Budapest airport – Budapest-Déli: <https://goo.gl/maps/cHTdqL8qqNx>





Train schedule Budapest-Déli – Balatonmárfürdő:

Details	Departure	Arrival	Chg.	Dur.	km	Full fare	
						carriage class	
						1.	2.
▶	04:05	07:35		3:30	173 km		3.130 Ft
▶	04:55	10:44	3	5:49	264 km	4.595 Ft	4.430 Ft
▶	07:35	09:58		2:23	173 km		3.395 Ft
▶	08:10	14:20	3	6:10	226 km		3.950 Ft
▶	09:35	11:58		2:23	173 km		3.395 Ft
▶	11:35	13:58		2:23	173 km		3.395 Ft
▶	11:40	15:21	1	3:41	173 km		3.130 Ft
▶	12:00	15:21	1	3:21	173 km		3.280 Ft
▶	13:35	15:58		2:23	173 km		3.395 Ft
▶	13:40	17:21	1	3:41	173 km		3.130 Ft
▶	15:35	17:58		2:23	173 km		3.395 Ft
▶	16:35	19:21		2:46	173 km		3.130 Ft
▶	17:35	19:58		2:23	173 km		3.395 Ft
▶	17:40	21:21	1	3:41	173 km		3.130 Ft
▶ ⌚	18:20	21:21	2	3:01	173 km		3.310 Ft
▶ ⌚	18:30	21:21	2	2:51	173 km		3.460 Ft
▶	19:35	21:58		2:23	173 km		3.395 Ft
▶	21:40	05:32	2	7:52	173 km		3.130 Ft

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General Information

Weather conditions: the average temperature in October is between 18-22 °C during the day. Please check [accuweather.com](https://www.accuweather.com) for more updated information about the weather.

Currency: is Hungarian Forint (HUF), 1 EUR is about 310 HUF.

Dress code: casual comfortable sport wear, slippers, or sneakers for indoor, jacket and comfortable shoes for outdoor activities, swimsuit and towels for swimming and wellness.

Cultural nights: each country is expected to prepare a program to present their culture, to bring some typical local drinks and foods and prepare a cultural program like presentation of local tradition, music, dance etc.

Meals: we will provide you with three meals/day and two coffee breaks. The meals will take into account all the participants dietary aspects such as allergies, intolerance and preferences. We will also have vegetarian.

Health and travel insurance: the participants are required by Erasmus+ program to have a valid European health insurance and a valid travel insurance for the period of the projects including the travel dates.

To be entitled for reimbursement the participant has to comply with the following guidelines:

- The travel has to be economical mean for the group as the whole
- For plane, train or bus the ticket has to be economy/2nd class
- Only eligible transport for reimbursement is authorized public transportation company
- Examples of ineligible transportation: priority boarding, seat reservation, additional language, business class tickets, plane tickets on longer routes, plane tickets with stops for one night or more, taxi, rented cars, private transport companies, travel starting or ending in different country then the sending organization's country, etc.

- For electronic ticket/receipt/invoice the document has to be delivered in PDF format. If it's on a website, it has to be saved as PDF or printed into PDF. Screenshots or forwarded emails are not accepted
- If no electronic version is available, the original transport ticket and receipt/invoice has to be delivered to the project coordinator. (We recommend purchasing electronic tickets whenever it's possible because of ease of use)
- The travel dates can be max 3 days prior/post project
- The participant has to be on the project for the whole duration and has to attend all the sessions
- The participant is responsible for delivering all the documents required for reimbursement, the deadline for delivering the documents is 30 days after the end of the project

Participants Profile

The **target group** of this project are **youth workers who are interested to improve their competences in using digital drawing, graphical and animation tools** to present, facilitate or document a learning process in a non-formal learning context, such as a training course, exchange, seminar, international event, workshop.

The specific criteria based on which we will evaluate applicants and select participants:

- Experience in youth work
- Interest in the topic of the project
- Motivation to participate in the project
- Experience in facilitation or supporting group learning activities

Participant's prerequisites:

- Be a youth worker
- Be present and have an active participation on all sessions of the TCs
- Show initiative and interest in the topic and follow up activities
- Be over 18 years old
- Have a fluent command of English language

For the participant's selection, the applicants will be asked to describe themselves according to above mentioned criteria, to self-evaluate their experience and competencies and to express their motivation to participate in the TCs. **An application form will be to assess the participant's profile and potential interest in the project's topic and in subsequent dissemination activities.**

The applicant must meet the participant profile and then the motivation of the participants will be the main selection criteria. The applicant might be interviewed by us via phone or skype in case it's not apparent from the application form that the participant profile is met.

It is also important to select participants who have a clear understanding that the project does not end with the completion of activities, but continues with the dissemination and presentations of the results. Gender balance and group diversity in terms of different social and cultural backgrounds should be taken into consideration.

Please invite suitable youth workers interested to take part in this project to fill the following application form: ap.erasmusprojects.org/dis

The deadline for applicants to fill the application form is 20th August 2017

Phases and Deadlines

The selection of the participants will be done in the following phases and process:

1. Application period (till 20th August): each partner should identify suitable participants based on the participant's profile and invite them to fill the application form. The potential participant should fill the application form as detailed as they can.

2. Applicants evaluation and selection (22nd – 24th August): the project coordinator with the trainer will go through filled application forms, verify that the applicants meet the above-mentioned participant's profile and confirms to the partners. The project coordinator may conduct an interview with the applicant in case there is a doubt whether he meets the participant's profile.

The partners should inform the successfully selected applicants from their countries and provide further information to plan their trip to the project venue.

In case a partner hasn't provided sufficient number of applicants or the applicants doesn't meet the participant's profile the coordinator will search for replacement on platform like Facebook groups or Salto Youth (*Note: this scenario is unlikely but sometimes it happens, hopefully won't be the case this time*)

3. Transport planning (25th – 31st August): the participants will be asked to plan their trip to the project venue with the assistance of partners and project coordinator. The participants must purchase the required travel (plane/train/bus) tickets for the given itinerary in advance and send the copies to the project coordinator.

The coordinator will replace the participants who didn't buy and provide tickets.

3. Preparation for the project activities (1st – 30th September): the participants from each country will be in touch with the corresponding partner organization and project coordinator to prepare for the project activities.

2nd – 12th October – Project activities

13th October – 30th November – Dissemination of the project results.

Group of participants from each country is required to organize a dissemination event in their country to communicate the result of the project to youth workers and community.